



# South Fayette Township School District

## Committee Meeting of the Whole

Tuesday, April 16, 2024  
7:30 PM

### **REVISED AGENDA**

#### **MEETING CALLED TO ORDER – President Tom Iagnemma**

- Pledge of Allegiance
- Informational – Executive Session held April 9, 2024 to discuss personnel items
- Recognition – Best Communities for Music Education Award – Dr. Kristin Deichler
- Informational – 2024-2025 Budget Timeline – Brian Tony
- Presentations – 2024-2025 Budgets:
  - ✓ Business Office / Human Resources – Brian Tony
  - ✓ Superintendent / School Board – Brian Tony

#### **I. CONSENT AGENDA (*data in lilac*) (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)**

##### 1. Consider approval of minutes from the following Board Meetings:

Committee Meeting	Tuesday, February 20, 2024
Regular Meeting	Tuesday, February 27, 2024
Committee Meeting	Tuesday, March 19, 2024
Regular Meeting	Tuesday, March 26, 2024

##### 2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea
Board Summary Reports (January 2024 – March 2024)	Brian Tony

##### 3. The Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment. (*information provided*)

##### 4. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. (*information provided*)

#### **Superintendent’s Monthly Report – Dr. Kristin Deichler**

**II. BUSINESS OFFICE (data in blue)**

1. The Superintendent and Director of Finance Brian Tony recommend retroactive Board approval of the engagement letter with Integra Realty Resources to provide appraisals for two different break-outs of the Property identified as Lot and Block No. 327-G-0002, located on Sygan Road. *(information provided)* **(needs Board action taken on April 16)**
2. The Superintendent, Director of Finance Brian Tony, and Solicitor Chris Voltz recommend Board approval of the Settlement Agreement with Alpine Flex 2 LLC, for the District to grant Alpine Flex 2 LLC LERTA tax relief for all five years (the years indicated on the Settlement Agreement). *(information provided)* **(needs Board action taken on April 16)**
3. The Superintendent and Director of Finance Brian Tony recommend Board approval to hire Tower Engineering to provide a quote for the replacement of the HVAC and related equipment for the pool area in the Middle School. **(needs Board action taken on April 16)**
4. **The Superintendent and Director of Finance Brian Tony recommend Board approval of the decision on the Application for LERTA Tax Abatement submitted by Alpine Flex 2 LLC, on February 17, 2023, for construction or reconstruction of the improvements at Block/Lot 482-G-5, resulting in a reduction in the assessed value of the improvements as follows: *(information provided)* (needs Board action taken on April 16)**

TAX YEAR	PERCENT EXEMPTION	AMOUNT of EXEMPTION
<b>1st Tax Year (2024-2025)</b>	<b>100%</b>	<b>\$ 2,702,700</b>
<b>2nd Tax Year (2025-2026)</b>	<b>80%</b>	<b>\$ 2,162,160</b>
<b>3rd Tax Year (2026-2027)</b>	<b>60%</b>	<b>\$ 1,621,620</b>
<b>4th Tax Year (2027-2028)</b>	<b>40%</b>	<b>\$ 1,081,080</b>
<b>5th Tax Year (2028-2029)</b>	<b>20%</b>	<b>\$ 540,540</b>

**Beginning with tax year 2029-2030, the assessed value of the improvements at Block/Lot 482-G-5 shall be fully taxable at 100% of their assessed value.**

5. Consider the recommendation of the Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony for Board approval of a Fair Market Value (FMV) 1:1 Lease of 1,200 student laptops for the High School, 100 staff laptops Districtwide, and 30 all-in-one computers for the Middle School Computer Lab at an annual amount not to exceed \$253,734.78, for fifty-one (51) months with Dell Financial. This is included in the proposed 2024-2025 budget.
6. Consider the recommendation of the Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony for Board approval of a Tax-Exempt Lease Purchase (TELP) for 70 new Dell Chromebooks for District staff (paraeducators) and ten (10) Dell Latitudes for maintenance and transportation staff at an annual amount not to exceed \$13,457.42 for fifty-three (53) months with Dell Financial, with a \$1.00 buyout at the end of the 53-month lease. This Lease Purchase is included in the proposed 2024-2025 budget.
7. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and the Director of Student Support Services Dr. Rachel Andler for Board approval of the MOU between the District and PA Connecting Communities, to provide post-secondary transition services to students, effective for the 2024-2025 school year. The costs will be covered by the District’s Transition Discoveries grant.

**III. PERSONNEL (data in pink)**

1. The Superintendent and Director of Food Services recommend Board approval to hire two Food Service employees, pending receipt of required documents, effective April 17, 2024. **(needs Board action taken on April 16)**
2. The Superintendent and High School Principal recommend Board approval of the resignation of a BCIT teacher in the High School effective retroactive to April 5, 2024. **(needs Board action taken on April 16)**
3. The Superintendent and High School Principal recommend Board approval of the resignation of the Assistant Principal in the High School. Their last day worked will be May 24, 2024. **(needs Board action taken on April 16)**
4. The Superintendent and Director of Finance recommend Board approval of the resignation of the Payroll Administrator. Their last day worked will be April 30, 2024. **(needs Board action taken on April 16)**
5. The Superintendent and Director of Finance Brian Tony recommend Board approval of the motion to terminate the Business Office Accountant, effective April 16, 2024. **(needs Board action taken on April 16)**
6. The Superintendent and Administrators recommend Board approval of the following (call as needed) substitute support personnel, pending receipt of required documents for the 2023-2024 school year. **(needs Board action taken on April 16)**
7. The Superintendent and Administrators recommend Board approval of the following EPRs for the 2023-2024 school year: **(needs Board action taken on April 16)**

Nurse – TSA Conference (effective April 17-20, 2024)
Mentor Teacher – Tara Savisky (effective retroactive to January 10, 2024 through March 21, 2024)

8. The Superintendent and Administrators recommend Board approval of two Building Substitutes in the Intermediate School. **(needs Board action taken on April 16)**
  - effective retroactive to March 14, 2024
  - effective retroactive to April 3, 2024
9. The Superintendent and Middle School Principal recommend Board approval to hire a Building Substitute in the Middle School, pending receipt of required documents, effective April 17, 2024. **(needs Board action taken on April 16)**
10. The Superintendent and Director of Finance recommend Board approval to hire a Payroll Administrator, with an effective date to be determined. **(needs Board action taken on April 16)**
11. The Superintendent, Director of Finance, Facilities Director, and Custodial Shift Supervisor recommend Board approval to hire a full-time Custodian, pending receipt of required documents, effective for the 2023-2024 school year. **(needs Board action taken on April 16)**

12. The Superintendent and Intermediate School Principal recommend Board approval of the resignation of a Special Education teacher in the Intermediate School, effective **April 19, 2024. (needs Board action taken on April 16)**
13. The Superintendent and Intermediate School Principal recommend Board approval of the FMLA leave of absence request of a Paraeducator in the Intermediate School, effective April 30, 2024.
14. The Superintendent and Intermediate School Principal recommend Board approval of the leave of absence request for a STEAM teacher in the Intermediate School, effective on or about June 20, 2024.
15. The Superintendent and Director of Student Support Services recommend Board approval of the following personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2024.
  - Teachers, maximum 4.0 hours of instruction and planning per day
  - Personal Care Paraeducator, maximum 3.5 hours per day
  - Paraeducators, maximum 3.5 hours per day
  - School Certified Nurse, maximum of 3.5 hours per day
16. The Superintendent and Administrators recommend Board approval of the reappointment of a Pediatric Dentist as the School District Dentist for the 2024-2025 school year. The services will be provided at no cost to the District.
17. The Superintendent and Administrators recommend Board approval to reappoint a School District Physician for the 2024-2025 school year.
18. The Superintendent and Assistant Superintendent recommend Board approval for a student at Duquesne University to complete their student teaching with a Grade 1 teacher in the Elementary School, pending receipt of required documents, effective August 26, 2024 through December 6, 2024. There is no cost to the District.
19. The Superintendent and Assistant Superintendent recommend Board approval for a student at Duquesne University to complete their student teaching with the Music teacher in the Intermediate School, pending receipt of required documents, effective September 3, 2024 through October 18, 2024. There is no cost to the District.
20. The Superintendent and Director of Student Support Services recommend Board approval for a student from Pennsylvania Western University to complete their school psychology internship with the School Psychologist/Assistant Director of Student Support Services, pending receipt of required documents, effective for the 2024-2025 school year. There will be no cost to the District.
21. The Superintendent, Athletic Director, and Head Varsity Cross Country Coach recommend Board approval of the Head 7<sup>th</sup>/8th Grade Cross Country Coach effective for the 2024-2025 season.
22. The Superintendent, Athletic Director, High School Principal, and the head winter season coaches recommend Board approval of coaches for the 2024-2025 season.

#### IV. EDUCATION (*data in white*)

1. The Superintendent and Assistant Superintendent Dr. Kristin Deicher recommend retroactive Board approval for Christina Crivelli, Intermediate School Orchestra Director, to attend the American String Teacher's Association National Conference in Louisville, Kentucky, from Wednesday, March 20, 2024 through Saturday, March, 23, 2024. The costs of the trip are included in the 2023-2024 budget. **(needs Board action taken on April 16)**
2. The Superintendent and Director of Innovation and Strategic Partnerships recommend retroactive Board approval to permit Lynette Lortz, High School Computer Science teacher, to present at the 2024 NAPE National Summit for Education Equity Summit in Washington, DC. from Monday, April 8, 2024, through Thursday, April 11, 2024. Ms. Lortz will showcase South Fayette's Cybersecurity program alongside Digital Promise, IBM, and Paradigm Cyber Ventures at this national event. Funding for the conference registration, travel, lodging, and meals were provided by Digital Promise. **(needs Board action taken on April 16)**
3. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval to permit James Hausman and additional chaperones to be determined, to accompany four students attending the PennDOT Innovations Challenge in Harrisburg, PA, on Wednesday, May 1, 2024. Students will be responsible for all school work during their absence. The costs are included in the 2023-2024 budget. **(needs Board action taken on April 16)**
4. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval to permit James Hausman and additional chaperones to be determined, to accompany three students attending the PA Governor's STEM Competition in Harrisburg, PA, on Wednesday, May 8, 2024. Students will be responsible for all school work during their absence. The costs are included in the 2023-2024 budget. **(needs Board action taken on April 16)**
5. Consider the recommendation of the Superintendent, High School and Middle School Principals, and Director of Innovation and Strategic Partnerships for Board approval for AJ Mannarino and approved chaperones to accompany the High School STEAM Travel Group on an international trip to Japan from July 8 to 16, 2026. The trip will focus on Robotics, Engineering, and the Future of Cities. There will be no cost to the District.
6. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principal Dr. Natasha Dirda for Board approval of the following as online course providers for the 2024-2025 school year. The costs will be included in the proposed 2024-2025 budget.
  - Educere
  - Edgenuity through Seneca Valley
  - University of Missouri
  - Waterfront Learning (AIU)
7. Consider the recommendation of the Superintendent for Board approval for the Administration to submit for applicable federal and state grants, such as but not limited to: Title I; Title II; Title III; Title IV; Safe Schools Initiatives; STEAM; and Pennsylvania Ready to Learn Grants for the 2024-2025 school year.
8. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval to offer a hybrid online Summer Remediation course for Algebra I. The program will run from June 10, 2024 through July 18, 2024. The cost to the parents

would be \$300.00 for residents and \$320.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover costs; if fewer than 6 students are enrolled, the District would fund the difference.

9. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval to offer a hybrid online Summer Remediation course for Geometry. The program will run from June 10, 2024 through July 18, 2024. The cost to the parents would be \$300.00 for residents and \$320.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover costs; if fewer than 6 students are enrolled, the District would fund the difference.
10. Consider the recommendation of the Superintendent and Director of Innovation and Strategic Partnerships Dr. Matt Callison for Board approval for AJ Mannarino, Technology Education teacher in the Middle School to attend the ISTE Live Conference in Denver, Colorado, from Sunday, June 23, 2024 through Thursday, June 27, 2024. The costs are included in the 2023-2024 budget.

**V. TRANSPORTATION (*data in green*)**

1. There are no items to discuss.

**VI. ATHLETICS (*data in salmon*)**

1. There are no items to discuss.

**VII. CONSTRUCTION (*data in white*)**

1. There are no items to discuss.

**VIII. MISCELLANEOUS (*data in yellow*)**

1. Consider the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval of the Special Education Plan 2024-2027 as required to be submitted to PDE. (*information provided*)

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

**Suspend**

**An Executive Session may be held to discuss personnel and/or legal issues.**